

Florida SouthWestern State College District Board of Trustees
Business Affairs & Facilities Committee
April 28, 2015
1:30 – 2:45 p.m.
Charlotte Campus, Room O-117
Minutes

The Business Affairs & Facilities Committee met in Charlotte County, Florida on April 28, 2015 at 1:30 p.m. in O-117 of the Charlotte Campus.

Present: Byron Donalds
Sankey "Eddie" Webb, III
Tristan "Tris" Chapman
Gina Doeble

Others Present: Toby Discenza
Susan Bronstein
Steve Nice
Judy Pultro
Vicki Dryden, Recorder

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

1. Approval of Minutes February 24, 2015.
Motion by Tris Chapman, seconded by Eddie Webb to approve the minutes of February 24, 2015. Approved unanimously.
2. Approval of Financial Services *Consent* Budget Amendments.
Toby Discenza presented the Financial Services Consent Budget Amendments. Eddie Webb will present this item at the April 28, 2015 Board of Trustees meeting.
3. Approve Personnel Actions – *Consent* item.
Susan Bronstein presented the Personnel Consent Agenda Actions. Tris Chapman will present this item at the April 28, 2015 Board of Trustees meeting.

*Attach #1
(1 of 3)*

4. Approval to Accept 2015-16 Faculty Contract Recommendations – Consent item.
Susan Bronstein presented the 2015-16 Faculty Contract Recommendations as renewal of annual and continuous contracts. Tris Chapman will present this item at the April 28, 2015 Board of Trustees meeting.
5. Approval to Accept 2015-16 Staff Contract Recommendations – Consent item.
Susan Bronstein presented the 2015-16 Staff - Administrative, non-Administrative and Executive Contract Recommendations. Tris Chapman will present this item at the April 28, 2015 Board of Trustees meeting.
6. Budget Approval for Lee Campus Building “K” (Hendry Hall) Renovation.
Steve Nice presented the Budget Approval for Lee Campus Building “K” (Hendry Hall) Renovation. Discussion was held. Byron Donalds will present this item at the April 28, 2015 Board of Trustees meeting.
7. Amended Budget for Leonardt Hall Building “H” Renovation.
Steve Nice presented the Amended Budget for Leonardt Hall Building “H” Renovation. Discussion was held. Byron Donalds will present this item at the April 28, 2015 Board of Trustees meeting.
8. Accept the Fire, Safety, Sanitation & Casualty Inspection Report as required by SREF and Administrative Rule 69A-58.004 – Information item.
Steve Nice presented the annual Fire, Safety, Sanitation & Casualty Inspection Report for review and discussion for information purposes.
9. College Monthly Financial Report – Information item.
Toby Discenza explained this report, which shows a two-year comparison between the actual sources and uses of operating funds. He also explained the five-year comparison for review and discussion for information purposes.
10. Approval of FSW Collegiate Consent Budget Amendments.
Toby Discenza presented the FSW Collegiate Consent Budget Amendments. Eddie Webb will present this item at the April 28, 2015 Board of Trustees meeting.

Attach #1
(2 of 3)

11. Collegiate High Schools' Monthly Financial Report – Information item.

Toby Discenza indicated that the high schools' financial reporting remains on track – consistent with last year. The financial report compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period.

Open Discussion

Judy Pultro, Director of Auxiliary Services, provided an overview of the invitation to bid process for the College bookstore stating that they hired a consultant to see how we could improve since Follett had been with the College for 30 years. She stated that we received proposals from three vendors – Barnes & Noble, Follett and NEEBO (Nebraska Book Co.). Follett was selected by the evaluation team providing a significant increase in dollars to the College while reducing costs to the students (handout distributed). Follett will guarantee a price match acceptable from local competitive brick & mortar retailers for our students.

The meeting was adjourned at 2:45 p.m.

Member
District Board of Trustees

Date

*Attach #1
(3 of 3)*